

CHICOPEE HOUSING AUTHORITY
Agenda for the
REGULAR MEETING OF THE AUTHORITY
To be held at
7 Valley View Court

July 8, 2009

1. Roll Call, Members of the Authority:

Call to order at: By:

Present:

Chester Szetela
Brian Hickey
Charles Swider
Bruce Socha
Tameika Raye'la Martinez

Also in attendance were the following: Secretary Monica Pacello Blazic, Assistant Executive Director, Patricia Murry, Finance Director Denis Vermette, Maintenance Operations Manager David Dymek, Modernization Coordinator, Robert Kachinski, and Carmen Estrada, Recording Secretary.

2. Reading of the Minutes of the Meeting

3. Treasurer Report

4. Reading of the Correspondence.

5. Payment of the Bills

A tabulation of those bills to be paid is contained in the Member's folders.

6. Committee Reports

7. Tenant Organization Input

8. OLD BUSINESS:

A. (FYI) The Chicopee Housing Authority has received information indicating that the State has decided to reject the bids to upgrade the Leo P. Senecal Apartments. The rejection was based on the fact that all the bids came in well over the State estimates. The State plans to review the scope of work and the project will then be rebid.

9. NEW BUSINESS:

A. (FYI) The Chicopee Housing Authority received four (4) requests for proposals for the Single Audit Services for Fiscal Years 2009/2010/2011. After a review of the bids by staff, the contractor who meets the terms of the bid and was selected is Hurley, O'Neil & Company, P.C. and the cost of the contract will be \$10,480.00 per year.

B. The staff has prepared a contract for Valley Home Comfort, Inc. to install a canopy roof at Birch Bark Place Apartments. This contract is in the amount of \$14,990.00 and the work should be completed within two weeks after the materials are ordered.

Resolution required for approval

C. The Chicopee Housing Authority received seven (7) bids for the camera surveillance system at Canterbury Arms Apartment (AMP 8-3) and Control Network Communications, Inc. was selected as the contractor to install the system in the contract amount of \$16,524.00

Resolution required for approval

D. Chicopee Housing Authority received seven (7) bids for the camera surveillance system at Cabot Manor Apartments (AMP 8-1) and Control Network Communications, Inc. was selected as the contractor to install the system in the amount of \$67,465.00.

Resolution required for approval

E. The Housing Authority is in receipt of an invoice (#5) for payment from JDL of Franklin County, Inc. for the exterior door replacement work at Cabot Manor Apartments (AMP8-1) in the amount of \$36,428.00. This invoice is in accordance with the terms of the contract requirements.

Motion to pay

F. The Housing Authority is in receipt of an invoice (#2) for payment from Village Forge, Inc. for concrete repair work of fourteen balconies at Fair Haven Apartments in the amount of \$ 23,261.70. This invoice is in accordance with the terms of the contract requirements.

Motion to pay

G. (FYI) The Executive Director's contract is presented to the Board of Commissioners for execution. The contract term is for three (3) years effective July 1, 2009 through June 30, 2012.

Resolution required for approval

The Next Meeting of the Chicopee Housing Authority will be held on August 12, 2009.